

BRHS BBA

Executive Board Meeting

Agenda and Minutes

December 6, 2017

Invitees: Carolyn Renshaw, Kory Fierstine, Joe Hummel, Tammie Willenbrock, Donna Vanik, Sheli Fierstine, Katrina Towle, Michele Loyd, Ryan Dempsey

Attendees: Carolyn Renshaw, Kory Fierstine, Joe Hummel, Tammie Willenbrock, Donna Vanik, Sheli Fierstine, Katrina Towle, Michele Loyd, Ryan Dempsey, Ryan 2

Max Time	Point Person	Topic	Notes/Decisions
5 min	Carolyn Renshaw President	Welcome!	Meeting start time 7:08 pm Ryan will monitor Facebook posts. if he decides to remove a post then he will notify Board and Tammie. Tammie responsible to send out communications. Will fit uniforms at Monday concert rehearsal if they arrive in time. Students will wear all black attire otherwise.
10 min	Kory Fierstine Treasurer	Budget/Finance Updates (1) Invoice in arrears Rockridge students (need contact info for parents) Winter invoices sent	Tracking to budget. One outstanding invoice from Marching Band. Kory will follow up. Check received from cafe mezze is not ours. Spending money to clean the uniforms.
10 min	Joe Hummel VP Fundraising	Fundraising Updates	Wreath sales provided \$600-700 profit. Low return on investment. Atomic Trampoline is opportunity for fundraiser. BBA will get 40 percent cut of ticket sales. Teen night 8-11 pm \$29 per person. Waivers are needed in advance. Request leadership to talk to students to see if there is interest. Dining for dollars at Nando end of January or early February. Planning for corporate sponsorship. Thomas Edison HAS model is for students to call companies to get sponsorship. BBA wants to leverage band program parent volunteers to form a Corporate Sponsorship committee. Joe to oversee the committee.
10 min	Tammie Willenbrock VP Communications	Communications Updates Paypal Donate Button up! Band Photos planning in progress Memory Book early ordering before Sept. 30th Friends & Family Performance	Send communication on purpose of Facebook page in newsletter. Send communication that there is no parent meeting in December. Need to review Bylaws in 2018 Need updated guard schedule from Andy to update the calendar on the website Need new Facebook page. New closed group for Winter guard. Ryan 2 will be the owner. Ryan D and Andy will be the administrator. Request that Ryan 2 provide a 'state of the union' update on the Facebook page every 2 weeks.

		confirmed? Music Department schedule set? Need: Sponsors list and logos, Spirit Wear store instructions to email Newsletter – need brief piece from each	
10 min	Donna Vanik VP Volunteers	Volunteer Updates Volunteer needs for IDL and Winterguard	Will create sign up genius for Drumline. Andy is in charge of Guard sign up genius. 12/15 Farmwell MS performance chaperones needed. Two buses. Ryan and Donna will cover.
5 min	Sheli Fierstine & Katrina Towle VP Student Services	Student Services Updates	Winter store sold 77 items. In future will extend store to BRHS staf. Will have a store in May timeframe to include Band Camp items.
5 min	Michele Loyd Secretary		Send email to Dylan to see what is needed for Drumathon. January meeting will be 1/2 and 1/9. Board meeting will be held at Barnes and Noble
10 min	Ryan Dempsey Band Director	Program Updates	Winter Guard - Rock Ridge HS to join BRHS guard. We can use their practice space. Their Director will provide the money. Will not collect from the students. Guard will have 20 students on the floor with two alternates. The issue with getting practice space is that the County gives priority to the Parks and Recreation programs. Space is available in the morning but the instructor is not available. Rock Ridge has larger facility. Sports finish at 7:00 pm. Ryan (guard instructor) plans to use Rock Ridge location as much as possible. Rock Ridge students will register online. Plan parent guard meeting after the winter break to get the new Rock Ridge parents introduced to program and meet other parents. Spinathon will not happen. Drumathon is on 1/13 Need permission forms and two school administration forms for commitment. Drumline transportation 1 bus for 2 shows. Need parent driver for other shows. Concert on Tuesday.
15 min	Items parked until regular session ends	Items deferred until after main agenda items are discussed	
1 min	BBA Board Member	Motion to close meeting	Meeting closed at 8:26 pm